



# 2023 Move-Out Procedures



## SATURDAY - APRIL 1, 2023

- 4:00 PM **SHOW CLOSES**

4:00 PM - 5:00 PM **AISLE CARPET REMOVED**  
Approximately

6:00 PM - 12:00 AM **EMPTIES RETURNED**  
Approximately

11:00 PM - **BEGIN LOADING OUTBOUND FREIGHT OVERNIGHT**

## SUNDAY - APRIL 2, 2023

Continue loading outbound freight overnight. All exhibitors must be packed up, labeled and ready to load by midnight.

### LOADING OF FREIGHT

Once your booth is packed up, labeled and ready to load, please turn your freight bill into the KEC Service Desk.

Trucks will not be allowed into docks until the booth is ready to load and the freight bill has been turned in.

Loading of freight will begin at approximately 11 pm on Saturday, April 1, and will continue until Monday, April 3 at 2 pm.

At 2pm Monday, April 3, all remaining freight will be "forced" T-Force Freight, the show carrier.

"Self-loads" will not be able to access the docks until a dock is cleared of empties. We expect this to occur approximately 9 - 10 pm Saturday evening.



**QUESTIONS:** *Regarding delivery and pickup of freight to or from the Kentucky Expo Center marshalling yard, call the **KEC Hotline (502) 367-5009***