

Remit to:



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MATS #79-2024

## Meeting Room Rentals

*\*Contact for quote*

**Discount Deadline Date: Wednesday, February 28, 2024**

**Cancellation:** Cancellation *after* order processing will be at 10% of prevailing rate. Cancellation *after* delivery will be at 100% of prevailing rate.

**Late Request:** Requests after deadline will be filled as available.

Delivery of Audio Visual equipment to your meeting room is conducted during your assigned set-up date & time coordinated by Show Management. A Delivery / Pick-up Charge of \$95.00 will be assessed on all Audio Visual Orders. This charge is non-taxable, and will be included in your quote. All orders involving multiple device installation, connection, long cable runs, etc. may be subject to hourly labor charges in addition to the standard delivery & pick-up fee. Once your requests have been received, you will be contacted if additional labor charges apply. Equipment will be removed immediately following final closing of event. If you have a need for any equipment that is not listed below, please direct your inquiries to the phone number or email listed above. **RENTAL AGREEMENT:** It is understood and agreed the customer is renting the equipment for a specific period only, and is responsible for its safe return. Customer agrees to be billed for *any* loss of, or damage to, rented equipment.

### Audio Visual Rentals

#### PROJECTORS & SCREENS

- \_\_\_\_ (1888) 4200 Lumen Projector
- \_\_\_\_ (1840) 6000 Lumen HD Projector
- \_\_\_\_ (1889) 7500 Lumen Short Throw HD Projector
- \_\_\_\_ (1830) 12000 Lumen Laser Projector
- \_\_\_\_ (1859) 10" Tripod Screen
- \_\_\_\_ (1821) 8' x 14' Fast Fold Screen w/ Skirt
- \_\_\_\_ (1822) 9' x 16' Fast Fold Screen w/ Skirt
- \_\_\_\_ (1899) LED Video Walls

#### HD LED DISPLAYS

- \_\_\_\_ (1805) 32" HDTV 1080p Display
- \_\_\_\_ (1806) 40" HDTV 1080p Display
- \_\_\_\_ (1837) 50" HDTV 1080p Display
- \_\_\_\_ (1836) 55" HDTV 1080p Display

#### HD LED DISPLAYS CONT'D.

- \_\_\_\_ (1838) 60" HDTV 1080p Display
- \_\_\_\_ (1809) 75" 4KTV 2160p Display
- \_\_\_\_ (1810) 90" HDTV 1080p Display

#### VIDEO / PRESENTATION ACCESSORIES

- \_\_\_\_ (1894) 72" Single Pole Tripod Stand for up to 60" rental display
  - \_\_\_\_ (1853) 72" Dual Pole Stand for 70" or lgr. rental display
  - \_\_\_\_ (1899) Podium - Walnut Wood or Acrylic
  - \_\_\_\_ (1899) Camera(s) w/ Operator(s)
- #### COMPUTERS
- \_\_\_\_ (1850) Mini PC with wireless keyboard & mouse
  - \_\_\_\_ (1884) Laptop Computer

#### COMPUTERS CONT'D.

- \_\_\_\_ (1899) Perfect Cue Remote
- \_\_\_\_ (1899) Presidential Teleprompter (w/Operator)

#### AUDIO & ACCESSORIES

- \_\_\_\_ (1841) Wired Handheld Mic w/ Stand & Cable
  - \_\_\_\_ (1833) Wireless Microphone, **Handheld or Lavalier**
  - \_\_\_\_ (1824) 6 Channel Mixer w/ Cables
  - \_\_\_\_ (1892) 12" Powered Speaker w/ Stand
  - \_\_\_\_ (1844) Direct Box (Computer Audio Patch)
  - \_\_\_\_ (1812) Media Player
  - \_\_\_\_ (1820) Wireless Presentation Remote - **Short Distance & Long Distance**
  - \_\_\_\_ (1897) KEC House Sound Patch Fee
- Check for availability in meeting**

\_\_\_\_ (1080) AV Labor / Technical Support - 1 hour minimum, 1/2 hour increments billed there after.

*All orders involving multiple device installation, long cable runs, in room technicians during your event, etc. may be subject to hourly labor charges in addition to the standard delivery & pick-up fee. Once your requests are received, you will be notified if additional labor charges apply. If technical support is requested to return to your room after initial equipment installation for any reason not pertaining to the equipment rented, additional labor charges will apply.*

\*\*\*\* Please specify your video source & connection type: \_\_\_\_\_

\*\*\*\* Will your presentation require audio? Circle: Yes or No \_\_\_\_\_

\*\*\*\* If yes, item (1844) - Direct Box is required, in addition to either a speaker rental or the house sound patch fee. \_\_\_\_\_

\*\*\*\* What is the anticipated size of your audience? \_\_\_\_\_

\*\*\*\* What is the room layout style? Please circle style: Theater, Rounds, Conference, Classroom or Custom. If custom, please send copy of layout. \_\_\_\_\_

### Furniture & Accessories

#### SKIRTED DISPLAY TABLES (2' wide)

- \_\_\_\_ (223) 4' x 30" ht. Skirted table (4 sides)
- \_\_\_\_ (233) 6' x 30" ht. Skirted table
- \_\_\_\_ (253) 8' x 30" ht. Skirted table
- \_\_\_\_ (522) 4th Side Skirting for 6' & 8' table
- \_\_\_\_ (222) 4' x 30" ht. Non-skirted table
- \_\_\_\_ (232) 6' x 30" ht. Non-skirted table
- \_\_\_\_ (252) 8' x 30" ht. Non-skirted table

#### SKIRTED DISPLAY COUNTERS (2' wide)

- \_\_\_\_ (229) 4' x 40" ht. Skirted counter (4 sides)
- \_\_\_\_ (239) 6' x 40" ht. Skirted counter
- \_\_\_\_ (259) 8' x 40" ht. Skirted counter

#### SKIRTED DISPLAY COUNTERS (2' wide) CONT'D.

- \_\_\_\_ (530) 4th Side Skirting for 6' & 8' counter
- \_\_\_\_ (228) 4' x 40" ht. Non-skirted counter
- \_\_\_\_ (238) 6' x 40" ht. Non-skirted counter
- \_\_\_\_ (258) 8' x 40" ht. Non-skirted counter

#### PEDESTAL / COCKTAIL TABLES

- \_\_\_\_ (206) Pedestal Table - 24" dia. x 30" ht.
- \_\_\_\_ (208) Pedestal Table - 24" dia. x 40" ht.
- \_\_\_\_ (215) Pedestal Table - 30" dia. x 30" ht.
- \_\_\_\_ (216) Pedestal Table - 30" dia. x 40" ht.
- \_\_\_\_ (210) Pedestal Table - 36" dia. x 30" ht.
- \_\_\_\_ (225) Pedestal Table - 36" dia. x 40" ht.

#### ACCESSORIES

- \_\_\_\_ (401) Wastebasket
- \_\_\_\_ (407) Easel, tripod
- \_\_\_\_ (413) Coat Rack
- \_\_\_\_ (435) Chrome Stanchion
- \_\_\_\_ (425) Sign Frame, Chrome 22" x 28"
- \_\_\_\_ (437) Stanchion Chain (white) per ln./ft.
- \_\_\_\_ (439) Retractable Stanchion
- \_\_\_\_ (409) Bag Stand
- \_\_\_\_ (408) Waterfall Stand
- \_\_\_\_ (541) 3' ht. Siderail Drapery per ln./ft.
- \_\_\_\_ (543) 8' ht. Backwall Drapery per ln.ft.
- \_\_\_\_ (545) 12' ht. Backwall Drapery per ln./ft.

*\*Please be sure to check with Show Management to see if any furnishings are included with your meeting room rental prior to placing an order. Rates for furnishings can be found on the "Genesis Furniture & Accessories Order Form" included in the Exhibitor Service Manual. Other rentals and services are available upon request.*

Onsite Contact: \_\_\_\_\_

Cell#: \_\_\_\_\_

Requested Delivery Date & Time: \_\_\_\_\_

Requested Pick-up Date & Time: \_\_\_\_\_

Standard Delivery/Pick-up Fee: \$ 95.00

Additional Quoted Labor Charge: \$ \_\_\_\_\_

6% SALES TAX will be added to provided quote.

**Payment Policy: Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the **Payment Form**. All orders are subject to the terms and conditions as outlined on the payment form.

**Booth Number:** \_\_\_\_\_

Company Name \_\_\_\_\_ Phone \_\_\_\_\_

Street Address \_\_\_\_\_ Fax \_\_\_\_\_

City / State / Zip \_\_\_\_\_ Print Name \_\_\_\_\_

Email \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_