

Remit to:



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**MATS #79-2025**

# Cleaning Service Order Form

**Discount Deadline Date: Wednesday, March 5, 2025**

**Cancellation:** Cancellation *within 48 hours* of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing. **Late Request:** Requests after deadline will be filled as available.

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from the Genesis Exposition Services are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours should be ordered below.

## Booth Vacuuming

All rates are based on the total square footage of your exhibit space. (100 square foot minimum)

**Please check preference below:**

- (903) DAILY - Vacuum carpet and empty wastebaskets before initial opening of exhibit and DAILY thereafter .....\$ .40 per sq. ft. per day
- (931) DAILY - Over 1000 Sq.Ft. ....\$ .35 per sq. ft. per day
- (901) ONCE Vacuum carpet and empty wastebaskets ONCE before opening of exhibit .....\$ .47 per sq. ft.

There will be an additional charge for cleaning carpets that are subjected to excessive wear and tear such as wood or metal shavings generated by demonstrations in the booth, food sampling, landscape, etc.

## Additional Services

- (905) Shampoo Carpet - ONCE before initial opening of exhibit .....\$ 0.70 per sq. ft.
- (919) Display Cleaning / wipe down Once before initial opening (4-Hour minimum per day).....\$ 100.00 per hr S/T  
or .....\$ 200.00 per hr O/T
- (920) Display Cleaning / wipe down Daily (4-Hour minimum per day).....\$ 100.00 per hr S/T  
or .....\$ 200.00 per hr O/T
- (915) Periodical Porter Service, includes emptying wastebaskets and policing exhibit space at 2-hour intervals during show hours ..... \$ 400.00 Per day

**Please check preference below:**

- DAILY
- ONCE --- Specify Day: \_\_\_\_\_ Date: \_\_\_\_\_
- OTHER --- Specify Day(s) Date(s) \_\_\_\_\_

## Calculation of Cleaning Services Costs

- \* Vacuuming: \_\_\_\_\_ ft. x ft. \_\_\_\_\_ = \_\_\_\_\_ sq. ft. (100 sq. ft. min.) x \_\_\_\_\_ per sq. ft. x \_\_\_\_\_ days = \$ \_\_\_\_\_
- \* Shampooing: \_\_\_\_\_ ft. x ft. \_\_\_\_\_ = \_\_\_\_\_ sq. ft. (100 sq. ft. min.) x \_\_\_\_\_ per sq. ft. x \_\_\_\_\_ days = \$ \_\_\_\_\_
- \* Display Cleaning: \_\_\_\_\_ hours (4-Hour minimum per day) x \_\_\_\_\_ day(s) x \$100.00 per hr. S/T or \$200.00 per hr. O/T= \$ \_\_\_\_\_
- \* Porter Service: \_\_\_\_\_ days x \$400.00 per day \_\_\_\_\_ = \$ \_\_\_\_\_

**Subtotal This Form:\$ \_\_\_\_\_**

**Please copy this subtotal to the  
Payment Authorization Form**

**Payment Policy: Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

**Yes, I have reviewed the Payment Policy and enclosed the Payment Form.**  
All orders are subject to the terms and conditions as outlined on the payment form.

**Booth Number:** \_\_\_\_\_

Company Name \_\_\_\_\_ Phone \_\_\_\_\_

Street Address \_\_\_\_\_ Fax \_\_\_\_\_

City / State / Zip \_\_\_\_\_ Print Name \_\_\_\_\_

Email \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_